

Resurrection Life Church
Student
Ministries
Internship Manual

Updated 08.31.15

THE VISION OF RESURRECTION LIFE CHURCH:

Resurrection Life Church exists to develop totally committed followers of Jesus Christ to reach the world.

We do this through...

The practical, relevant **WORD** of God.

Inspiring **WORSHIP.**

Engaging **CHILDREN/YOUTH.**

Community and world **MISSIONS.**

The Four Pillars of Our Mission:

WORD

Pastor Duane teaches the Word of God in a practical, relevant, teaching style that is impacting lives all around the world. Pastor Duane's effective teaching has made Resurrection Life Church known as a source for solid Biblical teaching that is easy to understand and practical for daily living.

WORSHIP

Simply put, worship is pleasing God. It's what we were born to do. At ResLife we worship God both through our lives and when we come together each week. One way we do that is through music. With the power to affect young and old, music helps turn hearts toward God. ResLife is known for talented musicians and vocalists who lead us right into the presence of God.

CHILDREN & YOUTH

We're training up the next generation. From six weeks old to college-age students, we have a place for every age. A place for them to find a personal connection with God and grow in that relationship.

MISSIONS

Reaching the world is the vision at Resurrection Life Church. Through community or world missions, ResLife provides opportunities for people to share the love of Christ in their city and beyond. Besides supporting missionaries through prayer and finances, ResLife sends multiple short-term mission teams to help share Christ around the world. From car shows to concerts and neighborhood projects, we reach beyond our walls and live out the Gospel in the communities we call our own.

Reslife Youth

Reslife Youth is Resurrection Life Church's Junior High and High School Ministry reaching students in grades 7-12. As we minister to this younger generation, we recognize that we are targeting a "people group" that the world is influencing through music, media, and advertising. We provide an environment where students, of junior high and high school age, feel comfortable and with which they easily identify, so that we can minister more effectively to them through praise and worship and through the Word.

We understand the importance of relationships with this generation and place a high priority on intentionally building those relationships between staff and students, volunteers and students, and among the students themselves through small groups, trips and events, and through mentoring/discipleship. Our goal is to make God real in the lives of our young people, equipping them and inspiring them through our example to reach out to others and have an impact on their generation.

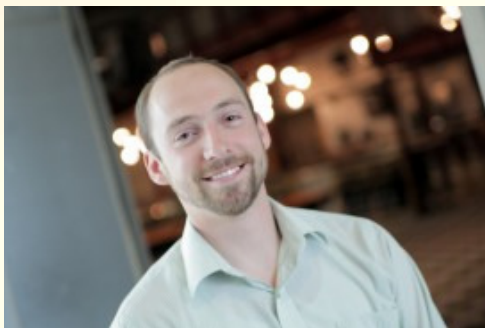
THE GOAL OF OUR INTERNSHIP PROGRAM

Our one-year internship program is designed to have a positive and lasting impact on the spiritual lives of the interns who enter the program. We encourage interns to dedicate this year to their own spiritual growth and to deepen their personal relationship with the Lord. Our goal is to promote individual Bible Study, develop Christian character and challenge interns to stretch themselves outside their “comfort zone” while giving them real ministry experience in the local church.

We value our interns and the contribution they make to The Youth Ministry Programs. Interns will gain experience in the day to day operations of ministries that reach all ages of students, with an emphasis on the Junior or High School age ministry. Interns with an interest in elementary or middle school ministry should indicate this when they apply. It is our desire that interns will leave our program more committed and better equipped to serve in whatever capacity they have been called.

Upon completion of the year long program, it may be discussed whether a second year of interning would be beneficial to the intern. Our intern intake dates are January and September of each year. Applications are available at getfloored.org.

Reslife Youth Staff



Pastor Daniel VanderKlok

Student Ministries Pastor

Pastor Daniel graduated from Hillsong International Leadership College. Daniel, and his wife Amanda, are parents to 3 awesome boys and have hearts filled with love and compassion to see people have a deepening love for God and people.



Pastor Tim Gileo

Student Ministries Pastor

Pastor Tim graduated from Grand Valley State University in 2008. He served in the youth as an intern while he was at Grand Valley. In 2010, he was asked to come on staff as a Pastor in RezKidz under Pastor Clarke Clemens. Pastor Tim, and his wife Rachel, have a heart to see people grow in their relationship with God. They seek to create an inviting environment where God can move and lives can be changed.



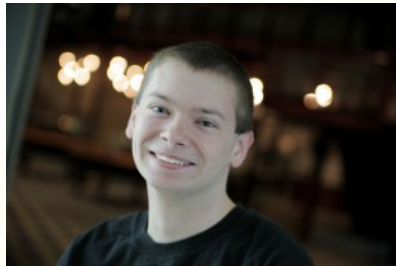
Kendra Binish

Administrative Assistant



Katelin Tibbets

Administrative Assistant



Dillon Degraw

Camp and Conference administrator.

ELEMENTS OF THE INTERNSHIP PROGRAM:

Element #1: Personal Study and Development

Personal growth is essential to the success of the individual both in their own personal life and in their ministry. The Student Ministries internship utilizes the following elements in our program of study and personal development.

Daily Bible Reading

Interns are expected to be engaging in regular bible reading so they are growing spiritually and able to minister from an overflow of God's work in them.

Book of the Month

In addition to daily Bible reading, interns will be assigned a book each month. This book will be chosen by the Intern Director or Pastor, and will be provided to each intern free of charge. A written essay will be turned in by the intern at the end of the month providing their feedback.

Monthly Podcast

Interns will be rotating through podcast on a monthly basis, assigned by the intern director. Along with the monthly podcast, they will be listening to the 'Church On The Move' podcast on a weekly basis for the entirety of the internship.

Service Attendance

Interns will serve in all Youth services as scheduled, while also attending at least one service in the Worship Center each week. All main service messages are available online and are required to be listened to if the service attendance is missed.

Full-Staff Meetings

These meetings involve leadership teaching and operational details. Here's where you see some of the inner workings that help make a large church run. (Full Staff Meetings take place at 8:30AM in the Oneighty room, on the 2nd Tuesday of every month. Staff Prayer is every Tuesday at 8:30AM in the Oneighty)

Video/ Audio Teaching

Relevant video or audio tapes will be scheduled for viewing/listening by the Intern Director.

Business Lunch

Interns are given the opportunity to attend the monthly Business Lunch where they are provided with a free meal and great teaching from influential, Christian business leaders.

Lunch and learn

Interns attend an occasional lunch meeting with a local church leader or pastor and are able to be taught by and ask questions of them concerning ministry.

Element #2: The Role of Relationships in Ministry

The ability to relate to a wide variety of people groups is necessary in order to minister to their needs. Interns will be challenged to reach out and understand the lives of people of diverse races, ages, subcultures, and economic situations. The ability to relate to diverse people groups can be expanded through study, teaching, outreach ministries, hospital visitations, and personal one-on-one ministry.

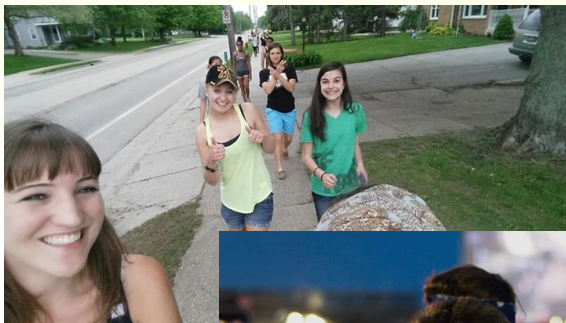
Discipleship

After a 6 week orientation period, each intern is expected to begin to disciple students. Each intern should do their best to disciple between ten and twelve students during their year internship. Our main avenue of discipleship takes place through Small Groups and our student leadership program. Through these you will an effort to reach out to a variety of student “types”. These should be people you really get to know well. Use your creativity to reach out to others and help and encourage them in their walk with the Lord.

Student Leadership

LeadTeam is our student leadership program throughout the year that engages the young leaders in our church and equips and encourages them to develop their leadership skills through bi-weekly meetings, monthly events and weekly serving. Interns who are interested in being a part of the program will be given the opportunity.





Small Groups

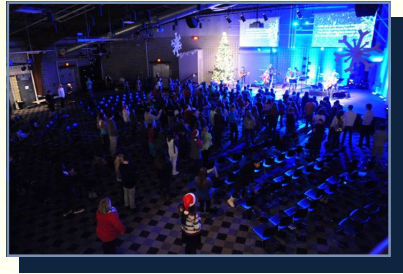
All interns are expected to organize and lead a Small Group outside of normal internship hours. A Small Group incorporates relationship between leader and students, fun, and the Bible. The purpose of these small groups is discipleship and connecting students to God, to a leader and to godly peers. (All small group ministry shall stay within the established church guidelines).



Element #3: Ministry Experience

Services

You will be involved in everything from the actual planning to the carrying out of the Youth services. From the most practical details to the personal ministry...it's all about God and His community of people at the service!



Wednesday's: 6:30 p.m. | 7th-12th Grade - In the Ground Floor.

Sundays: 9:30 a.m. & 11:30 a.m.

7th-8th Grade - In the Ground Floor for service. Meets in the Youth Hub before and after service.

High School - In the Worship Center for service sitting together in the front left section and in the Youth Hub before and after service!

Weekly Youth Staff Meeting

Every week, we meet in the office to discuss what's happening with the Student Ministries services and anything else youth related that's going on.

Daily Tasks

The Intern Director will assign the various clerical, administrative tasks involved in the ministry to interns each day and follow up to confirm the completion of each job.



Personal Ministry

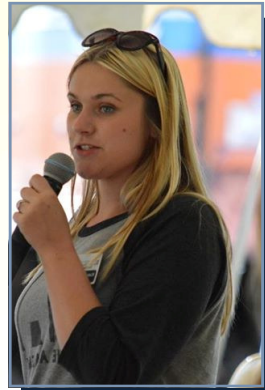
Opportunities to help with personal ministry to people are available on a daily basis.

Interns may be able to ride along on and get some first hand experience with hospital or funeral visitations, walk-in or call-in ministry requests, etc... Assignments will vary with the maturity, experience level and ministry goals of the individual intern. The Intern Director will be available to assist and advise interns as needed.



Teaching and Preaching

All interns will learn to prepare sermons and preach to various size groups, based on their individual gifting and ministry goals. Under the teaching and direction of the pastors, sermons may be used in the Youth services (as agreed upon by the Intern, Intern Director and Pastor).



Summer Program

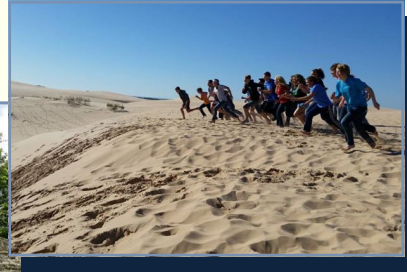
During the summer interns will have the opportunity to plan and implement a summer discipleship for students. This is a hands on learning opportunity where interns learn behind the scenes skills such as volunteer recruitment

and development, communication, organizing serving events and implementing games and activities.



School-Year Program

We make an intentional effort to invest into students during the school year. We do this through on-campus school programs which interns are directly involved in planning and organizing. This is a great opportunity to get into the world of students and show them the love of Jesus outside the walls of the church.



Trips and Events

Interns will be involved in the planning of Youth Trips and Events. You will learn valuable ministry skills as you help organize an event from the initial planning stages, through the actual event itself, to the final “wrap up” and review. This is where you let your creativity show...and learn what works and doesn't work in the ministry. Interns are expected to attend most trips and events.



Internship Hours

Day	Hours	Total Hours
Monday	9:00 am – 3:00 pm	5.5
Tuesday	8:30 am – 3:00 pm	6
Wednesday	9:00 am – 8:30 pm	11
Sunday	8:30 am – 1:30 pm	5
Small Group (decided by intern)		2
	Total Hours:	29.5

*Interns set lunch break is from 12pm to 12:30pm

* Additional hours will be required for events/trips associated with the youth.

* There is schedule flexibility based on individuals. We recognize that you may have job and school responsibilities to keep and will work with you on establishing a schedule that is right for you. Internship hours for each individual are discussed during the Interns first meeting and may be evaluated during the internship.

Important Office Meetings and Information:

Monday	Tuesday	Wednesday
9:30AM Youth Staff Meeting	8:30AM Full Staff Meeting in 180/Staff Prayer in the Zone	9:00 AM Academy or School Program Prep Time.
10:00 AM Internship Responsibilities	9:30 AM Internship Meetings & Responsibilities	School Lunch's (School year) Academy (Summer)
12:00PM Lunch Break	12:00PM Lunch Break	Lunch Time Varies
1:00PM Internship Responsibilities	12:30 PM Class/Book Discussion.	1:00PM Internship Responsibilities
	2:00PM Service Run-Through	3:00 PM Service Set Up
		4:00 PM Intercessory Prayer for Youth
3:00 PM Intern Office Hours End	3:00 PM Intern Office Hours End	6:30 PM Service Setup

Time-Off Policy

If you plan to go out of town, you must submit a leave of absence form to the Intern Director for approval. You must indicate who will be taking care of your responsibilities while you are gone. (The Intern Leave Form is located in the 425 folder under "Interns").

INTERNSHIP RULES AND GUIDELINES

1. All service, meetings, and scheduled events are mandatory.
2. If you plan to go out of town, you must submit a leave of absence form to the Intern Director for approval. You must indicate who will be taking care of your responsibilities while you are gone. (The Intern Leave Form is located in the 425 folder under “Interns”).
3. All jobs must be completed in a timely fashion. Do not pass jobs off to other interns. If you are unable to complete a task, it is your responsibility to communicate the problem to the Intern Director.
4. The intern is responsible for recording all information given at meetings and following through on that information.
5. Stay on task during the work day.
6. You are to spend the work day in the Student Ministries office (unless otherwise specified). There is no reason to go elsewhere in order to work (i.e. the Mez, the Olive Tree, etc).
7. Be respectful to co-workers and supervisors.
8. No displays of affection either on or off church property, regardless of your friendship or relationship.
9. No smoking of any kind. 1 Timothy 4:12.
10. No drinking of or intake of alcohol or liquor (of any kind).
11. Have fun, learn, and grow.

*Interns must always follow all of the rules and guidelines stated in the Resurrection Life Church Employee Manual. The manual is available on the intranet.

Contact Info:

Please contact youth@reslife.org or (616) 583-2472 for more info or with questions.

Applications are available at getfloored.org and can be sent to:

*Resurrection Life Church ATTN: Reslife Youth
5100 Ivanrest Ave SW, Grandville, MI 49418*

Also, check us out at reslife.org or on Facebook (Reslife Youth) and Instagram ([reslife_youth](https://www.instagram.com/reslife_youth)) to keep up with all that's happening in the youth!

Reslife Youth Internship Application

Please attach
your photo
HERE

To be used for
identity purposes
only, not for
qualification.

Return completed application to:

ATTN: Kendra Binish, Reslife Youth, 5100 Ivanrest, Grandville, MI 49418

If you have any questions regarding the Reslife Youth application and/or interview process, you may contact us by phone at (616) 261-3766 or kendrab@reslife.org.

Personal Information

Name _____ SSN# _____ - _____ - _____

Current Address: _____ City: _____

State: _____ Zip: _____ Phone: (____) _____ - _____

Permanent Address: _____ City: _____

State: _____ Zip: _____ Phone: (____) _____ - _____

Emergency Contact: _____ Phone: (____) _____ - _____

Date of Application: ____/____/____ E-mail Address: _____

(It is not a requirement for the applicant to answer the questions in this section)

Age: ____ Date of Birth: ____/____/____ Marital Status: _____ Spouse's Name: _____

Children: _____

Education

College/University Attended: _____

Graduation Year (please include month if you are yet to graduate): _____

Degree(s) Attained: _____ Major(s): _____

Employment Background (most recent first)

From Mo/Yr	To Mo/Yr	Employer	Position	Supervisor's Name	Address City/State	Phone

Personal References

(Do not list relatives)

Name	Relationship to Applicant	Phone	Email

Your Family (If needed, use back of page to answer questions)

What do your parents think about Reslife Youth, based on what they know about it?

Describe your relationship with your father.

What characteristics in your mother and father would you like to see in your own life?

How many siblings do you have? _____ Where are you in the birth order? _____

Spiritual Background

Present Church Membership: _____

When did you become a Christian? _____

_____.

Do you have a regular Bible Study or devotional program? If so, please describe:

_____.

What do you think your spiritual gift or gifts are? _____.

According to your beliefs, when does the Holy Spirit come into a person's life?

_____.

Ministry Involvement

What Christian work have you been involved in? (Young Life, Campus Crusade, FCA, Local Church, etc.)

Have you ever been discipled by someone? _____. If yes, when and where? _____

_____.

What did you learn from it? (What would you model? What would you do differently?) _____

_____.

Have you ever worked with teenagers with problems? _____. If so, when and where? _____

_____.

Did you grow up attending church? _____. If so, describe that experience. _____

_____.

When you were a teenager, what was your youth ministry experience like? _____

_____.

Getting to Know You

Please use a separate sheet of paper for this section. Number your answers accordingly.

- 1) How did you learn about Reslife Youth?
 - 2) Why are you pursuing youth ministry?
 - 3) What do you think are the biggest issues facing kids today?
 - 4) What would others say is your strongest quality?
 - 5) What would others say is your weakest quality?
 - 6) What would be the biggest compliment you could receive?
 - 7) What comment would wound you the most?
 - 8) When is it difficult to submit to others?
 - 9) What is your goal in life?
 - 10) What are your ministry goals for the future?
 - 11) What do you wish to gain from being on staff with Reslife Youth?
 - 12) "If I don't intern with Reslife Youth, I will..."
-

Miscellaneous Information

Please list any physical, medical, or dietary problems: _____

_____.

Have you ever been convicted of anything other than a traffic violation? If yes, please explain.

_____.

Are you dating? (circle one) **Not at this point / Occasionally / Regularly / Steadily / Married**

What binding commitments do you have to someone of the opposite sex? _____

_____.

Do you have your own transportation? _____

What are your present financial obligations? (i.e. debt, car payment, school loans, etc.)

_____.

What would keep you from completing your commitment to the internship program? _____

_____.
